

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Thursday, July 16, 2015 – 4:00 P.M.

1002 Adams Parkway

(1) Roll Call -

Present:

Trustees – Suhr, Vyverberg, Koenig (via phone), Knights and Seggerman. Guest Trustee – Travis Toliver. WLP Presenters –Darrel Wenzel, CEO; Vicki Hall, Director, Finance; Angie Schroeder, Board Secretary; Jen Bloker, Director, Marketing & Public Information ; Curt Atkins, Director, Customer Services; Jeff Magsamen, Director, Telecom and Mike Litterer, COO. **Absent:** None.

(2) Agenda Management –

A motion (Vyverberg, Seggerman) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward.

(4) Minutes of June 9, 2015, Waverly Utilities Regular Meeting -

A motion (Vyverberg, Knights) approving the minutes of the June 9, 2015, Waverly Utilities regular Board Meeting was made and passed with a unanimous vote.

Waverly Communications Utility

(5) Action Items

A. Review Financials –

Financials were presented and discussed. A motion (Knights, Seggerman) to accept the financials was made and passed with a unanimous vote.

B. Resolution #30-15 – Approval of Contract with ETI -

Contract was not ready for approval at meeting time. A motion (Knights, Seggerman) to table this resolution was made and passed with a unanimous vote.

C. Resolution #31-15 – Approval of Contract with Cogsdale -

Contract was not ready for approval at meeting time. A motion (Seggerman, Knights) to table this resolution was made and passed with a unanimous vote.

D. Resolution #32-15 – Resolution Ordering Construction of the 2015 Office Renovation and Fixing a Date for Hearing Thereon and Taking of Bids Therefor -

A motion (Vyverberg, Segerman) to approve Resolution #32-15 – Resolution Ordering Construction of the 2015 Office Renovation and Fixing a Date for Hearing Thereon and Taking of Bids Therefor – was made and passed unanimously with a roll call vote as follows: Vyverberg, Seggerman, Suhr, Koenig, and Knights.

E. Resolution #33-15 – Approval of Contract with ImOn Communications -

A motion (Knights, Seggerman) to approve Resolution #33-15 – Approval of Contract with ImOn Communications – was made and passed unanimously with a roll call vote as follows: Knights, Seggerman, Koenig, Suhr and Vyverberg.

(6) Information Items

A. Communications Utility Tasks Update -

Staff presented a document showing progress being made on specific tasks for the communications utility.

Waverly Municipal Electric Utility

(7) Action Items –

A. Ratify Trade Accounts -

- i. A motion (Vyverberg, Knights) to ratify the trade accounts without GMT and Ael Suhr Enterprises was made and passed with a unanimous vote.

B. Review Financials –

Financials were presented and discussed. A motion (Seggerman, Knights) to accept the financials was made and passed with a unanimous vote.

C. Internal Control – Fixed Assets -

A motion (Knights, Vyverberg) to accept the Internal Control – Fixed Assets - document was made and passed with a unanimous vote.

D. Resolution #34-15 – Reimbursement Resolution -

A motion (Seggerman, Knights) to approve Resolution #34-15 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Seggerman, Knights, Vyverberg, Suhr and Koenig.

E. Set Date of August 18, 2015, for Public Hearing to Approve Rates -

A motion (Vyverberg, Knights) to set a date of August 18, 2015, for a public hearing to approve rates was made and passed with a unanimous vote.

(8) Information Items –

A. Water Heater Program -

Staff updated the Board of Trustees about the Marathon water heater program, its history and the recent issue with the timer on these water heaters. After discussion, the Board recommended that staff come back to the Board with a plan to phase out the water heater program monetary credit over a period of time.

B. Cost of Service Study -

The cost of service study was presented by Utility Financial Solutions, LLC.

C. Monthly Department Reports -

Reports from Finance, Outreach and Education, Key Accounts, Customer Programs, Customer Communication and Education, Generation and Substations, and Distribution and Transmission were provided to Board members for review.

(9) Board Calendar

No discussion.

(10) Other Business

None.

(11) Adjournment

Meeting was adjourned by Chairman Suhr.


Chair

Dated July 16, 2015


Secretary

Dated July 16, 2015